



# Learning Calendar 2019

## AIZ Bangkok

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Learning worldwide

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### Impressum

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## Contents

<b>Personal and Social Competencies</b> .....	<b>5</b>
Effective Meeting/Workshop Design and Moderation Techniques (SK-WM) .....	5
Effective Workshop Design and Moderation Techniques – Thai language (MA-WN) .....	5
Negotiation Techniques for Successful Cooperation (SK-HM).....	5
Successful Team Management (IL-ST).....	5
Effective Communication and PR for Development Cooperation (SK-BP) .....	6
Communicating Projects Strategically and Effectively (UW-PT) – <i>GIZ Participants Only</i> .....	6
Impact Story Writing (SK-EW) .....	6
Intercultural Training: Working in International Context (IL-BO).....	6
Regional Communication Workshop .....	6
EU Qualification.....	6
<b>Professional Competencies</b> .....	<b>7</b>
<b>Didactic and Methodology</b> .....	<b>7</b>
Effective Training Design and Management (MA-TT) .....	7
Training of Trainers (MA-AT) .....	7
Effective Presentation Skills and Visualization .....	7
<b>Technical Sector Competencies</b> .....	<b>7</b>
Biodiversity Conservation for Human Well-being .....	7
Development policy – Roles and Interests .....	7
Gender-sensitive project management.....	8
Contract Farming (KE-CF) .....	8
Organic Agriculture.....	8
Integrating Climate Change into Development Planning (KE-AK) .....	8
Managing Urban Development and Climate Change (Resilient Cities) (GF-MD) .....	8
Seeing through the eyes of business for TVET .....	8
Sustainable Rice Platform.....	8
Value Link .....	8
<b>Corporate Competencies</b> .....	<b>8</b>
Commercial Management for National Personal Band 5 and 6 (KQ-NB).....	8
GIZ Corporate Knowledge for Band 5 and 6 (UW-CK) .....	8
On-Boarding for GIZ New Staff (OB-NB).....	9
Understanding Finance and Administration in GIZ projects (MP-FB) .....	9
Internal Control of GIZ Projects.....	9

Co-financing in Practice .....	9
Procurement and Contracting .....	9
Financing Agreement and Local Subsidies (KQ-FA) .....	10
Introduction to GIZ IT Tools and Applications for Daily Management (IT-TC) .....	10
Project Accounting with WINPACCS 4 .....	10
<b>Leadership Competencies.....</b>	<b>11</b>
BasiQ Training for Managers (FK-NT) – <i>GIZ Participants Only</i> .....	<b>11</b>
BasiQ Plus for Managers (FK-NT) – <i>GIZ Participants Only</i> .....	<b>11</b>
Media Training for Directors (FK-MD) – <i>GIZ Participants Only</i> .....	<b>11</b>
Leadership Foundation: Managing International Teams (LS-FT).....	<b>11</b>
Empowering Women for Leadership (FK-FB) – <i>GIZ Participants Only</i> .....	<b>11</b>
<b>Management Competencies .....</b>	<b>12</b>
Result-based Management Workshop: How to design and implement project effectively (MP-RB) .....	<b>12</b>
Project Cycle Management with LogFrame Tool (MP-BL) .....	<b>12</b>
Monitoring Results and Evaluation: Advance Training (MP-AT) .....	<b>12</b>
Managing for Sustainable Development Goal (MP-BS) .....	<b>12</b>
Capacity Development: Concepts, Processes and Tools (MP-CD).....	<b>12</b>
Multi-Stakeholder Dialogues: Designing and Orchestrating Processes in National and Local Contexts (MP-MS) .....	<b>12</b>
Roles and Competencies in Consulting (MA-RB).....	<b>13</b>
Effective Proposal Writing with LogFrame (MP-BA) .....	<b>13</b>
Managing Cooperation with Capacity WORKS (CW-BI) – <i>GIZ Participants Only</i> .....	<b>13</b>
Commission Management (MP-NA) – <i>GIZ Participants Only</i> .....	<b>13</b>
Effective Report Writing .....	<b>13</b>

\*\* Training courses will be updated during the year and most updated info will be on our [website](#).\*\*

\*\* For training courses for GIZ staff only, the fees are already GIZ internal rate.\*\*

\*\* For public training, GIZ rate will be applied for GIZ staff and GIZ sponsored participants.\*\*

\*\* More training courses can be developed or organized upon request, please contact us\*\*



# Personal and Social Competencies

\*Please click on the date for course details and online registration

## Effective Meeting/Workshop Design and Moderation Techniques (SK-WM)

Training fee: 2100 EURO

Suitable for those who want to enhance their skills in workshop planning, implementation and moderation /facilitation in an result-oriented way.

Schedule:

[25-29 March](#)  
[24-28 June](#)  
[1-5 July](#)  
[28 October-1 November](#)  
[4-8 November](#)

## Effective Workshop Design and Moderation Techniques – Thai language (MA-WN)

Training fee: tbc

Suitable for those who want to enhance their skills in workshop planning, implementation and moderation /facilitation in an result-oriented way.

Schedule:

Upon request,  
 please click [here](#) for  
 course information

## Negotiation Techniques for Successful Cooperation (SK-HM)

Training fee: 1180 EURO

Suitable for those who want to be successful in constructive negotiations.

Schedule:

[26 - 28 June](#)  
[28 - 30 October](#)

## Successful Team Management (IL-ST)

Training fee: tbc

Suitable for those who have leadership functions and/or responsibilities in the field of organizing effective teamwork and want to improve their understanding and skills for team building and human resource development (HRD).

Schedule:

date to be confirmed,  
 please click [here](#) for  
 course information

### Effective Communication and PR for Development Cooperation (SK-BP)

Training fee: tbc

Suitable for those who want to improve communication and PR activities for their projects or programmes.

Schedule:

[27-31 May](#)  
[26-30 August](#)  
[4-8 November](#)

### Communicating Projects Strategically and Effectively (UW-PT) – GIZ Participants Only

Training fee: 1320 EURO

Suitable for GIZ communication officers in projects who want to explore on GIZ corporate communication.

Schedule:

[17-19 June](#)

### Impact Story Writing (SK-EW)

Training fee: 1120 EURO

Suitable for those who want to create effective and interesting writing in story-telling way.

Schedule:

[12-14 June](#)  
[28-30 October](#)

### Intercultural Training: Working in International Context (IL-BO)

Training fee: tbc

Suitable for those in intercultural diverse teams who want to improve their competencies to work in an international environment.

Schedule:

Date to be confirmed, please click [here](#) for course information

### Regional Communication Workshop

Training fee: 840 EURO

Suitable for communicators in GIZ's country offices.

Schedule:

[5-6 September](#)

### EU Qualification – GIZ Participants Only

Training fee: 800 EURO

Suitable for those who deal with EU topics and/or cooperate with the EU Delegation as part of your position.

Schedule:

[2-3 April](#)



# Professional Competencies

\*Please click on the date for course details and online registration



## Didactic and Methodology

### Effective Training Design and Management (MA-TT)

Training fee: tbc

Suitable for training organizers and developers who want to be able to design and manage their training effectively.

Schedule:

[19-23 August](#)

### Training of Trainers (MA-AT)

Training fee: tbc

Suitable for trainers with some years of experiences and want enhance their skills in methodology, didactics and on stage performance.

Schedule:

Upon request, please click [here](#) for course information

### Effective Presentation Skills and Visualization - NEW

Course information will be announced early 2019.



## Technical Sector Competencies

### Biodiversity Conservation for Human Well-being

Training fee: tbc

Suitable for practitioners and technical staff from government and sector ministries, NGOs and civil society, advisors and consultants.

Schedule:

Date to be confirmed, please click [here](#) for course information

### Development policy – Roles and Interests

Training fee: tbc

Suitable for an advisor, co-ordinator or manager in the field of international cooperation, and you do not hold an academic qualification in either the political sciences or the subject of international cooperation.

Schedule:

Upon request, please click [here](#) for course information

**Gender-sensitive project management**

Upon request

**Contract Farming (KE-CF)**

Upon request

**Organic Agriculture**

Upon request

**Integrating Climate Change into Development Planning (KE-AK)**

Upon request

**Managing Urban Development and Climate Change (Resilient Cities) (GF-MD)**

Upon request

**Seeing through the eyes of business for TVET**

Upon request

**Sustainable Rice Platform**

Upon request

**Value Link**

Upon request

**giz Corporate Competencies**

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*For GIZ staff only, the fees are already internal rate)*

**Commercial Management for National Personal Band 5 and 6 (KQ-NB)**

Training fee: 1560 EURO

Suitable for National experts and managers (bands 5 + 6) who have complex tasks and responsibilities in the field of financial management.

Schedule:

[24-28 June](#)

**GIZ Corporate Knowledge for Band 5 and 6 (UW-CK)**

Training fee: tbc

Suitable for National experts and managers (bands 5 + 6) who who want to deepen their knowledge about GIZ in order to communicate to others correctly.

Schedule:

Upon request, please click [here](#) for course information



### On-Boarding for GIZ New Staff (OB-NB)

Training fee: tbc

Suitable for GIZ newcomers in Band 4 who want to understand GIZ and its rules and regulations.

Schedule:

[18-20 February](#)  
[18-20 September](#)

### Understanding Finance and Administration in GIZ projects (MP-FB)

Training fee: 920 EUR

Suitable for GIZ project finance and admin staff in Band 2-4, who is new in GIZ or has experience less than a year in GIZ project financial management.

Schedule:

[14-17 May](#)  
[23-26 July](#)  
[12-15 November](#)

### Internal Control of GIZ Projects

Training fee: 890 EUR

Suitable for GIZ staff who work as an internal audit (IA), head of finance and administration at GIZ in a country office, in a project, or at head office (in the case of project-related work).

Schedule:

[25-26 September](#)

### Co-financing in Practice

Training fee: 1460 EURO

Suitable for GIZ staff who is involved in handling, processing and implementing co-financing - with the EU and bilateral donors.

Schedule:

[8-11 April](#)

### Procurement and Contracting

Training fee: 1140 EURO

Suitable for contract and procurement officers who wish to deepen their understanding and know-how of specific content surrounding procurement, financing and service contracts, as well as receive updates about contracting and procurement from the head office.

Schedule:

[5-9 August](#)

### **Financing Agreement and Local Subsidies (KQ-FA)**

Training fee: 1140 EURO

Suitable for: Contract and procurement officers who wish to deepen their understanding and know-how on contracts for financing (focus on: Local Subsidy and Financing Agreement), with exchange on new updates from head office and practices in the field.

Schedule:

[1-5 April](#)  
[2-6 September](#)

### **Introduction to GIZ IT Tools and Applications for Daily Management (IT-TC)**

Training fee: tbc

Suitable for: GIZ staff who want to use GIZ IT tools efficiently i.e. GIZ intranet, DMS, GIZ password system and enhance their skills in MS Office.

Schedule:

Upon request,  
please click [here](#) for  
course information

### **Project Accounting with WINPACCS 4**

Training fee: 1680 EURO

Suitable for: Finance and Administration Managers (LFA) and the Accountants in the offices of GIZ who are already familiar with the current WINPACCS accounting which they use in the offices of GIZ

Schedule:

[11-14 June](#)

### **SAP for Financial Management - New**

Training fee: tbc

Suitable for:

Schedule:

1-2 July  
23-24 September



# Leadership Competencies

\*Please click on the date for course details and online registration

## **BasiQ Training for Managers (FK-NT) – GIZ Participants Only**

Training fee: 1900 EURO

Suitable for GIZ staff in Band 5 and 6 with line responsibility and want to clarify your role and your competencies as a manager and learn professional management methods.

\*Registration via Academy Programme on [intranet.giz.de](https://intranet.giz.de)

\*Please click the schedules for course information.

Schedule:

[4-8 March](#)  
[11-15 March](#)  
[18-22 March](#)  
[7-11 October](#)  
[14-18 October](#)

## **BasiQ Plus for Managers (FK-NT) – GIZ Participants Only**

Training fee: 2570 EURO

Suitable for GIZ staff in band 5 and 6 who have already attended BasiQ.

\*Registration via Academy Programme on [intranet.giz.de](https://intranet.giz.de)

\*Please click the schedules for course information.

Schedule:

[21-25 October](#)

## **Media Training for Directors (FK-MD) – GIZ Participants Only**

Training fee: 1720 EURO

Suitable for Senior executives at GIZ who need to present GIZ to public (i.e. country director, AVs of a comprehensive program in Band 5 and higher or NP in Band 6 or higher).

Schedule:

[9-10 September](#)  
 (Course in German language)

## **Leadership Foundation: Managing International Teams (LS-FT)**

Training fee: tbc

Suitable for formal or informal leaders who want to strengthen their leadership skill.

Schedule:

[8-12 July](#)

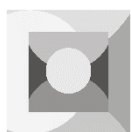
## **Empowering Women for Leadership (FK-FB) – GIZ Participants Only**

Training fee: 1670 EURO

Suitable for Female GIZ staff in Band 4 who want to strengthen their personal impact and resources on their way to an executive position.

Schedule:

[25-27 March](#)  
[3-5 June](#)  
[28-30 October](#)



# Management Competencies

\*Please click on the date for course details and online registration

## Result-based Management Workshop: How to design and implement project effectively (MP-RB)

Training fee: 1610 EURO

Suitable for project staff who want to improve the design, implementation and review of project or programme activities in an outcome-oriented way.

\*Courses in Thai language can be organized upon request.

Schedule:

[6-10 May](#)  
[5-9 August](#)  
[11-15 November](#)

## Project Cycle Management with LogFrame Tool (MP-BL)

Training fee: 1670 EURO

Suitable for those who want to learn how to design, manage and monitor projects and programmes more effectively.

Schedule:

[29 April – 3 May](#)  
[22-26 July](#)  
[28 October – 1 November](#)

## Monitoring Results and Evaluation: Advance Training (MP-AT)

Training fee: tbc

Suitable for those who want to achieve and improve project's results at various levels.

Schedule:

[29 April – 3 May](#)  
[5-9 August](#)  
[4-8 November](#)

## Managing for Sustainable Development Goal (MP-BS)

Training fee: 1770 EURO

Suitable for those who want to strengthen their core competencies for managing results and catalyzing changes toward SDGs.

Schedule:

[11-14 June](#)

## Capacity Development: Concepts, Processes and Tools (MP-CD)

Training fee: 1990 EURO

Suitable for those who want to design capacity development measures effectively.

Schedule:

[17-21 June](#)  
[11-15 November](#)

## Multi-Stakeholder Dialogues: Designing and Orchestrating Processes in National and Local Contexts (MP-MS)

Training fee: 1390 EURO

Schedule:

Suitable for those who are working in multi-stakeholder environments and want to enhance their skill in facilitating the process

[24-26 July](#)

### Roles and Competencies in Consulting (MA-RB)

Training fee: tbc

Suitable for those who want to understand their role and enhance their advisory skills.

Schedule:

Date to be confirmed, please click [here](#) for course information

### Effective Proposal Writing with LogFrame (MP-BA)

Training fee: tbc

Suitable for those who are responsible for project acquisition and currently supporting project development and acquisition processes.

Schedule:

[22-26 July](#)

### Managing Cooperation with Capacity WORKS (CW-BI) – GIZ Participants Only

Training fee: 1320 EURO

Suitable for national and international staff working in the implementation of projects and programmes.

Schedule:

[8-12 April](#)

[12-16 August](#)

\*Formerly called Capacity WORKS – Introductory Course

### Commission Management (MP-NA) – GIZ Participants Only

Training fee: 2050 EURO

Suitable for national and international experts with steering functions within the scope of GIZ's commission management (senior national staff Band 5 and 6, international staff, program directors or heads of program components).

Schedule:

[2-6 September](#)

### Effective Report Writing - NEW

Course information will be announced by early 2019

#### About Us and Our Training

We provide access to high-quality training/workshop services in various sectors and competencies. The services are based on non-profit cost-recovery basis.

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